

QUESTIONS AND ANSWERS
RFP No. 2021-02
NEW HAMPSHIRE OFFICE OF CONSUMER ADVOCATE
REQUEST FOR PROPOSALS FOR LITIGATION SERVICES

	Questions	Answers
1.	Is the OCA looking for task level detail on the budgeted amounts by subject area?	No.
2.	Is the OCA looking for a not-to-exceed amount for each subject area (e.g., least cost integrated resource planning) or for the set of subjects that the bidders are proposing services for?	No.
3.	The proposal asks for a not-to-exceed budget amount and time allocated to each task. This is difficult to estimate, given the open-ended nature of the scope of work. Can you provide any guidance on the expected hours and/or budget available for the project?	As noted at page 8 of the RFP, “the competitiveness of the hourly rates” is “the primary consideration” with respect to the contract price. Thus, it would be helpful if proposers equated the word “task” in the RFP with “subject area in which the proposer would like to provide expert services to the OCA” (e.g., energy efficiency, non-revenue aspects of rate cases, grid modernization, etc.), provided hourly rates for the specific personnel it would devote to each such task, and created a budget reflecting a reasonable estimate of the amount of hours the proposer could plausibly devote to each such subject area given available resources of the proposer, keeping in mind that New Hampshire is a relatively small state.
4.	Our company has instituted a work from home policy due to the COVID-19 pandemic. Would your organization be willing to waive the requirement that proposals be submitted in hard copy (i.e., by U.S. Mail, Delivery Service, or In Person) and instead accept only an electronic copy transmitted via e-mail?	Yes.

5.	Would your organization accept verifiable e-signature (such as those provided via DocuSign)?	Yes as to RFP responses but not as to any contract(s) ultimately negotiated.
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